

Instructions for setting up Zoom on your device:

It is essential that you download Zoom to your device!

1. Click the link below and sign up with your email address or through your Facebook or Google account
<https://zoom.us/>
2. Then go to below link
<https://zoom.us/download>
3. From the options listed choose Zoom Client for Meetings (as pictured below)

Zoom Client for Meetings

The web browser client will download automatically when you start or join your first Zoom meeting, and is also available for manual download here.



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4. Go to downloads and open Zoom installer
 - This will take you through the steps to set up your Zoom and create your account.
 - Depending if you are working on a PC or Mac these download procedures will differ

Helpful Videos:

Downloading Zoom onto your PC:

<https://youtu.be/fVu9BILRkww>

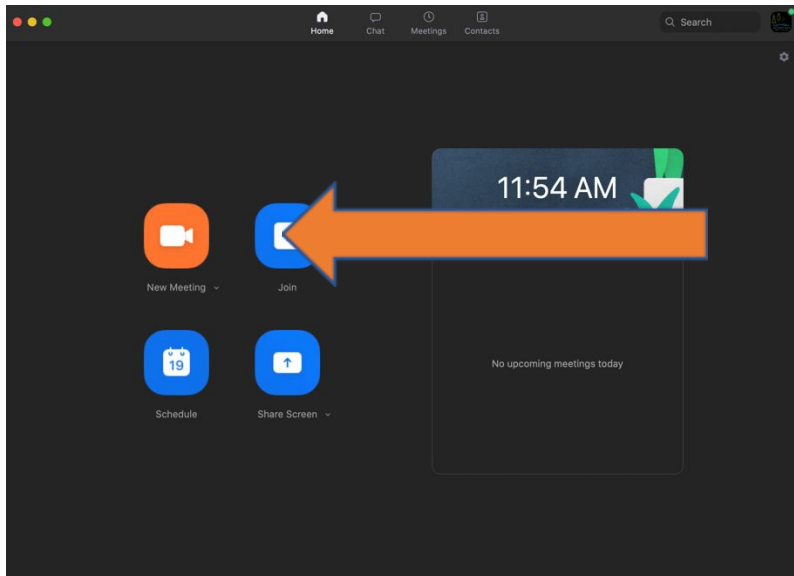
Downloading Zoom onto your Mac:

<https://youtu.be/6FQhQttsXWc>

*** It is highly recommended that you try a test call with someone before the workshop so that you can accustom yourself to the following:

- The chat box
- How to mute and unmute yourself
- How to stop your camera
- How to change the view from one speaker to the next
- How your camera/speakers and mic is working

How to join the workshop (2 ways)



1. Select Join

2. Then enter the meeting code and the password sent to you via email

OR

1. Click the link under **Join Zoom Meeting** and it will ask you to open your Zoom application- Click open
2. Then enter the Meeting number and the password provided for you in the invitation email

If you are still having trouble, please call or text Laurel Fulton at (720) 939-6961